DEGREE PROGRAM ADMISSIONS

Student Responsibility
It is the responsibility of the applicant to recognize and observe all program admissions policies and procedures.

Admission Requirements for Degree Students

1. An earned baccalaureate degree is required for admission into a master’s program. A baccalaureate and master's degree, if applicable, are required for admission to a doctoral program. All degrees must be awarded from a college or university that is regionally accredited in the United States or the equivalent from a foreign college or university prior to enrollment. A minimum 2.80 undergraduate GPA (on a 4.0 scale) is required. Please note that some programs may have higher GPA minimum requirements. Doctoral program GPA requirements are set by each program. Provisional acceptance may be possible, but is not guaranteed, under some circumstances for applicants who do not meet minimum requirements.

2. Applicants must submit scores from the Graduate Management Admission Test (GMAT) or the Graduate Record Examination (GRE) if these are required for admission to the program in which the student wishes to enroll. Students applying to a program with any of the above requirements who have an earned, recognized, post-baccalaureate degree from an accredited college or university may have this requirement waived. A student with an earned graduate-level certificate from West Chester University (see policy concerning certificates) may submit an earned graduate-level certificate from an accredited college or university in lieu of the GRE.

3. The department offering the desired degree program must recommend acceptance. Before such recommendation is given, an interview with a faculty member may be required. The applicant also must meet any other additional requirements established for the degree program, including grade point averages that exceed the minimum graduate admission requirements.

4. The Dean of Graduate Studies must give official acceptance. Only written notice from the dean constitutes approval of admission, not correspondence with a department or an individual faculty member.

5. Space must be available in the program.

6. Requirements to resolve academic deficiencies are to be met prior to registering for graduate courses. Individual departments may have more rigorous requirements.

At the graduate level, West Chester University performs an individualized and holistic review of all applications for admission to the University. Graduate admission decisions are rendered using multiple criteria that includes an evaluation of all college transcripts, letters of reference submitted independently by an evaluator, an applicant’s goal statement, and, if required by the program, standardized test scores, and other similar program-specific requirements.

Individuals who have questions about their admissibility are encouraged to contact the Office of Graduate Studies or program and the Dean of Graduate Studies. Applicants will be notified of acceptance or rejection of their applications. If accepted, students must follow all program advising and scheduling policies and procedures.
Accepted students should meet immediately with their advisors to outline a program of study.

**Matriculation Deposit**

All newly accepted students are required to pay a $100 matriculation deposit as proof of intention to enroll. The PsyD program requires a $400 matriculation deposit. This is a nonrefundable tuition deposit that will be credited to the student’s account upon enrollment. The Office of Graduate Studies reserves the right to cancel a student’s admission if he/she fails to submit a deposit prior to enrollment.