

# MASTER OF PUBLIC ADMINISTRATION (M.P.A.) - NONPROFIT ADMINISTRATION CONCENTRATION

## Curriculum

This concentration is designed for those who want to enhance their knowledge of nonprofit administration. It is appropriate for individuals pursuing careers in a wide range of nonprofit fields and is intended to provide a core set of skills and knowledge for people who desire to enhance their management and supervisory skills within the context of a nonprofit organization.

| Code  | Title  | Credits   |
|---|--|-----------|
| <b>Public Administration Core</b>   |  | <b>21</b> |
| PPA 500   | Foundations of Public Service                    | 3         |
| PPA 501   | Analysis and Decision Making I                   | 3         |
| PPA 502   | Analysis and Decision Making II                  | 3         |
| PPA 503   | Public Budgeting & Finance                       | 3         |
| PPA 504   | Public Human Resource Management                 | 3         |
| PPA 505   | Public Sector Organization Theory                | 3         |
| PPA 506   | Foundations in Nonprofit Administration          | 3         |
| <b>Concentration Requirements</b>   |  | <b>9</b>  |
| PPA 532   | Grant Writing                                    | 3         |
| PPA 533   | Nonprofit Fundraising Essentials                 | 3         |
| PPA 535   | Strategic Management for Nonprofit Organizations | 3         |
| <b>Electives</b>  |  | <b>3</b>  |
| Selected under advisement of M.P.A. director or faculty advisor.                      |  |           |
| <b>Capstone Seminar</b>   |  | <b>3</b>  |
| PPA 600   | Capstone Seminar in Public Administration        | 3         |
| <b>Internship or Professional Seminar</b>   |  | <b>3</b>  |
| Required for students without sufficient, professional public sector work experience. |  |           |
| PPA 601   | Public Policy and Administration Internship      | 3-6       |
| or PPA 602  | Professional Seminar in Public Administration    |           |
| <b>Total Minimum Credits Required</b>   |  | <b>39</b> |

## Sample Course Plan

To track their individual degree progress, students are advised to access their Degree Audit via RamPortal and consult their Graduate Coordinator. For more information, visit the Degree Audit FAQ webpage (<https://www.wcupa.edu/academicEnterpriseSystems/student-system-modernization/degree-audit-faqs.aspx>).

The following is a sample suggested course sequence for this program; course offerings and availability are not guaranteed. Students should consult their academic advisor with any questions.

### Full-time

(36 credits if an internship is not required)

| Course              | Title                          | Credits |
|---------------------|--------------------------------|---------|
| <b>Year One</b>     |                                |         |
| <b>Semester One</b> |                                |         |
| PPA 500             | Foundations of Public Service  | 3       |
| PPA 501             | Analysis and Decision Making I | 3       |

|                       |  |           |
|-----------------------|--|-----------|
| PPA 506               | Foundations in Nonprofit Administration          | 3         |
| <b>Credits</b>        |  | <b>9</b>  |
| <b>Semester Two</b>   |  |           |
| PPA 502               | Analysis and Decision Making II                  | 3         |
| PPA 503               | Public Budgeting & Finance                       | 3         |
| PPA 535               | Strategic Management for Nonprofit Organizations | 3         |
| <b>Credits</b>        |  | <b>9</b>  |
| <b>Summer</b>         |  |           |
| PPA 533               | Nonprofit Fundraising Essentials                 | 3         |
| PPA 532               | Grant Writing                                    | 3         |
| <b>Credits</b>        |  | <b>6</b>  |
| <b>Year Two</b>       |  |           |
| <b>Semester Three</b> |  |           |
| PPA 504               | Public Human Resource Management                 | 3         |
| PPA 505               | Public Sector Organization Theory                | 3         |
| <b>Credits</b>        |  | <b>6</b>  |
| <b>Semester Four</b>  |  |           |
| PPA 600               | Capstone Seminar in Public Administration        | 3         |
| PPA 5XX               | Elective   | 3         |
| <b>Credits</b>        |  | <b>6</b>  |
| <b>Total Credits</b>  |  | <b>36</b> |